



# ÇANKAYA UNIVERSITY

## Vocational Training School

### Course Definition Form

#### Part I. Basic Course Information

<b>Department Name</b>	FOREIGN TRADE PROGRAMME	<b>Dept. Numeric Code</b>	4 4											
<b>Course Code</b>	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px; text-align: center;">F</td> <td style="width: 20px; height: 20px; text-align: center;">T</td> <td style="width: 20px; height: 20px; text-align: center;">P</td> <td style="width: 20px; height: 20px; text-align: center;">1</td> <td style="width: 20px; height: 20px; text-align: center;">2</td> <td style="width: 20px; height: 20px; text-align: center;">6</td> </tr> </table>		F	T	P	1	2	6	<b>Number of Weekly Lecture Hours</b>	3	<b>Number of Weekly Lab/Tutorial Hours</b>	0	<b>Number of Credit Hours</b>	3
	F	T	P	1	2	6								
<b>Course Web Site</b>		<b>ECTS Credit</b>	0 4											

<b>Course Name</b> <i>This information will appear in the printed catalogs and on the web online catalog.</i>	
<b>English Name</b>	Free Zones
<b>Turkish Name</b>	Serbest Bölgeler

<b>Course Description</b> <i>Provide a brief overview of what is covered during the semester. This information will appear in the printed catalogs and on the web online catalog. Maximum 60 words.</i>	
<p>Free zones can be described as sites considered to be outside the customs area although they are inside the political borders of the country. Within these free zones, legal and administrative regulations in commercial, financial and economic fields applicable in the rest of Turkey are either not implemented at all or are partially implemented, more extensive incentives are given for industrial and commercial operations.</p>	

<b>Prerequisites</b> (if any) <i>Give course codes and check all that are applicable.</i>	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>																											
	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>								<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>								<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>								<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>						
<input checked="" type="checkbox"/> Consent of the Instructor		<input type="checkbox"/> Senior Standing		<input type="checkbox"/> Give others, if any. <span style="border: 1px solid black; display: inline-block; width: 100px; height: 15px;"></span>																											
<b>Co-requisites</b> (if any)	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>																											
	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>								<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>								<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>								<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>						
<b>Course Type</b> <i>Check all that are applicable</i>	<input type="checkbox"/> Must course for dept. <input type="checkbox"/> Must course for other dept.(s) <input checked="" type="checkbox"/> Elective course for dept. <input checked="" type="checkbox"/> Elective course for other dept.(s)																														

#### Part II. Detailed Course Information

<b>Course Objectives</b> <i>Explain the aims of the course. Maximum 100 words.</i>	
<p>The main goal for this course is to develop a core understanding of the definition and types of Free Zones, advantages and Incentives of Free Zones, institutional features of Free Zones.</p>	

**Learning Outcomes**

*Explain the learning outcomes of the course. Maximum 10 items.*

This course have targeted several aims;

1. Understanding the nature of Free Zones
2. Understanding the idea of taxation in Free Zones
3. Understanding the idea of accounting in Free Zones
4. Understanding the concept of legislation in Free Zones

**Textbook(s)**

*List the textbook(s), if any, and other related main course materials.*

Author(s)	Title	Publisher	Publication Year	ISBN
Lecturer	Instructor will provide lecture notes			

**Teaching Policy**

*Explain how you will organize the course (lectures, laboratories, tutorials, studio work, seminars, etc.)*

Three hours of lecturing. Review lectures are given before the mid-term and final examination.

**Course Outline**

*List the topics covered within each week.*

Week	Topic(s)
1	Introduction
2	Types of Free Zones
3	General Information About Turkish Free Zones
4	Turkish Free Trade Zones
5	Trade Applications in Free Zones
6	Trade Applications in Turkish Free Zones
7	Midterm
8	Free Zones Law
9	Laws Apply to the Turkish Free Trade Zones
10	Documents used in Free Zones
11	Documents used in Turkish Free Zones
12	Free Zones Accounting Practices
13	Social Security Applications in Free Zones
14	Tax Free Zone Applications

<b>Grading Policy</b>								
<i>List the assessment tools and their percentages that may give an idea about their relative importance to the end-of-semester grade.</i>								
Assessment Tool	Quantity	Percentage	Assessment Tool	Quantity	Percentage	Assessment Tool	Quantity	Percentage
Homework	1	15	Case Study			Attendance		
Quiz			Lab Work			Field Study		
Midterm Exam	1	35	Class Participation			Project		
Term Paper			Oral Presentation			Final Exam	1	50

<b>ECTS Workload</b>			
<b>List all the activities considered under the ECTS.</b>			
Activity	Quantity	Duration (hours)	Total Workload (hours)
Attending Lectures ( <i>weekly basis</i> )	14	3	42
Attending Labs/Recitations ( <i>weekly basis</i> )	-	-	0
Preparation beforehand and finalizing of notes ( <i>weekly basis</i> )	14	1	14
Collection and selection of relevant material ( <i>once</i> )	1	2	2
Self study of relevant material ( <i>weekly basis</i> )	12	1	12
Homework assignments	1	9	9
Preparation for Quizzes	-	-	0
Preparation for Midterm Exams ( <i>including the duration of the exams</i> )	1	9	9
Preparation of Term Paper/Case Study Report ( <i>including oral presentation</i> )	-	-	0
Preparation of Term Project/Field Study Report ( <i>including oral presentation</i> )	-	-	0
Preparation for Final Exam ( <i>including the duration of the exam</i> )	1	12	12
<b>TOTAL WORKLOAD / 25</b>			<b>4</b>
<b>ECTS Credit</b>			<b>4</b>

*Total Workloads are calculated automatically by formulas. To update all the formulas in the document first press CTRL+A and then press F9.*

<b>Program Qualifications vs. Learning Outcomes</b>						
<i>Consider the below program qualifications determined in terms of learning outcomes of all the courses in the curriculum and capabilities. Look at the learning outcomes of this course given above. Relate these two using the Likert Scale by marking with X in one of the five choices at the right.</i>						
No	Program Qualifications	Contribution				
		0	1	2	3	4
FTP-1	Be able to monitor and analyze the dynamics of international markets.			x		
FTP-2	Be able to utilize the basic knowledge that obtained with an interdisciplinary approach to business, economics, etc. in creating expertise in the fields of foreign trade in accordance with the requirements of the globalized business environment.				x	
FTP-3	Be able to identify and analyze the validity of theories related to the foreign trade and their relationships regarding current conditions.				x	
FTP-4	Have a good knowledge of the regulations and legislation underpinning the international markets and institutions.				x	
FTP-5	Have the ability to efficiently perform all responsibilities of foreign trade within a corporation.					x
FTP-6	Be able to use quantitative techniques and methods that are predominantly used in foreign trade.					x
FTP-7	Be able to use the theoretical and practical knowledge obtained in his/her field in analyzing and evaluating data.		x			
FTP-8	Be aware of elements of the international competitiveness of the foreign trade environment and marketing techniques.			x		
FTP-9	Be able to understand and evaluate the problems in foreign trade and to discuss and express his/her opinions clearly.				x	
FTP-10	Gain self-evaluation skills to identify exactly his/her self-learning and self-improvement needs, being at the same time equipped with the capacity to follow advanced courses and degree studies.				x	
FTP-11	Be able to understand and evaluate the legal framework for foreign trade law, rules and regulations.		x			
FTP-12	Have the ability to analyze and perform risk assessment of foreign trade companies and multinational companies.	x				

Contribution Scale to a Qualification: 0-None, 1-Little, 2-Medium, 3-Considerable, 4-Largest